



STEPPING STONES SENIOR GIRLS' HIGH SCHOOL

(Girls Boarding)

P.O. BOX 2409 – 01000 THIKA, TEL 0700263024

Website: www.steppingstones.co.ke, Email: steppingstonesschoolthika@gmail.com,

Located at Kabati – Past PK Primary and Secondary Schools

30th March, 2022

To our prospective student,

Dear Ms.....

Re ADMISSION TO SSSGHS

Congratulations for completing your primary education successfully!

We are pleased to inform you that you have been admitted to our 2022 form 1 class. Please report to school on..... not later than 4.00 p.m.

Stepping Stones Senior Girls High School is a member of Stepping Stones Schools. It is in Kabati area past PK primary and secondary schools. The school is founded on a solid Christian foundation cemented with high moral standards. Built in a serene environment that provides a conducive learning environment, we are confident that you will feel right at home upon arrival.

The school offers 8-4-4 curriculum inclusive of French. It has ample space for outdoor games such as football, netball, handball as well as a gymnasium, and a strong Christian Union for spiritual nourishment. It has a well-equipped science laboratory, computer laboratory, modern library, Home Science room and a steady supply of clean water with more improvements on the way.

The school has continued to raise the bar in the KCSE examinations. We are proud to have a team of highly qualified and motivated teachers who saw the school to the 5th position and the most improved in Murang'a South sub-county in the recently concluded 2020 KCSE Examinations.

ADMISSION DETAILS

STUDENT'S PERSONAL DETAILS

STUDENT'S NAME.....

DATE OF BIRTH..... NATIONALITY.....

RELIGION.....

NEMIS NUMBER..... KCPE INDEX NUMBER

PREVIOUS SCHOOLS ATTENDED (ATTACH COPIES OF SCHOOL REPORT FORMS,
CLEARANCE LETTER AND LEAVING CERTIFICATES)

1..... YOA

2..... YOA

(*YOM – YEAR OF ADMISSION)

PARENT'S/GUARDIAN'S DETAILS

1). NAME OF THE FATHER.....

OCCUPATION..... ADDRESS.....

OFFICE TEL..... MOBILE.....

2). NAME OF THE MOTHER.....

OCCUPATION..... ADDRESS.....

OFFICE TEL..... MOBILE.....

3). NAME OF THE GUARDIAN.....

OCCUPATION..... ADDRESS.....

OFFICE TEL..... MOBILE.....

RESIDENCE.....

Parent's/Guardian signature.....Date.....

Please fill in the medical form below for our records:

MEDICAL REPORT FOR ADMISSION

Note: this form is to be completed and stamped by a qualified doctor from a government hospital or accredited private hospital.

Student's name.....

Date of birth.....

Parent's /Guardian's name.....

MEDICAL HISTORY.

Has the student been treated for any major illness before? Inquiry should be made on Tuberculosis, Allergies, Epilepsy, Diabetes, Malaria, Accidents and Ulcers etc.

GIVE DETAILS

AILMENTS

DATE

.....	
.....	
.....	
.....	
.....	

Has the student had any immunization? YES/NO

(IF YES GIVE DETAILS)

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Does the Student have any allergies? YES/ NO.....

(IF YES GIVE DETAILS)

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Prevailing conditions the school should be aware of:

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.....
.....

Date of 1st period.....

Date of last period.....

Doctor's name:

SIGNATURE:Date & Stamp:

MEDICAL ATTENTION

Students are treated at the school for minor ailments. Major ailments are taken to the hospital at the expense of the parent if the parent has not opted into the school's medical insurance scheme provided in the attached documents.

Parents are advised to take their daughters to the optometrist's, dentists, Ob/Gyn etc., during school breaks and holidays to avoid interruption of learning time for the student.

PARENT'S DECLARATION

I shall undertake responsibility of any medical bills incurred.

In case of any emergency requiring immediate medical action, which cannot be taken without consent of the parent, I hereby give the school authority to give the necessary medical consent on my behalf.

Parent/ Guardian

Signature..... **Date**

Please take note of the school's requirements below:

REQUIREMENTS

1. SCHOOL UNIFORM

The following is a breakdown of the school uniform price list:

Kindly note that after two years you are required to purchase a new set of uniform.

ITEM	QUANTITY
Cardigan	1
Blouse (short sleeved)	2
Blouse (long sleeved)	1
Trouser	1
Skirt	2
Socks	3
Scarf	2
Half coat	2
Bed cover	1
Games T-Shirt (plain white)	1
Black tie	1
Games short	1
Track suit	1
TOTAL	KSH. 15,000/=

ACKNOWLEDGEMENT: Having read the information above, I agree with the terms and conditions.

Parent's name/ Guardian's name

Sign..... Date.....

2.OFFICIAL DOCUMENTS

- ✓ School Leaving Certificate
- ✓ KCPE Result Slip
- ✓ Copy of birth certificate/Baptism certificate
- ✓ Four Color passport sized photographs
- ✓ Medical certificate from a registered doctor.
- ✓ Clearance from former school (for transfer cases)

3. OTHER REQUIREMENTS

- ✓ Box/Suit case
- ✓ Enough ball pens or fountain pens and a bottle of ink.
- ✓ Towels (A big size)
- ✓ Enough under clothing :6 panties and 3 pairs brassieres
- ✓ Toiletries (tooth brush and paste, hair brush /comb and oil)
- ✓ Enough washing and bathing soaps, toilet papers, sanitary towels and pegs.
- ✓ Shoe brush and polish
- ✓ 2 nightdresses/ pajamas
- ✓ 1 pair of bathroom slippers
- ✓ 2 blankets
- ✓ 2 pairs bed sheet (blue and pink)
- ✓ 2 hard-plastic buckets
- ✓ Two small padlocks for the book locker and your box.
- ✓ 1 black-brown jumper
- ✓ Mackintosh (for those who wet the bed)
- ✓ Mattress (school size)

BOOK LIST

- ✓ 360 Oxford Atlas
- ✓ Revised Standard Version Holy Bible
- ✓ KNEC Four Figure Mathematical Tables.
- ✓ Macmillan English Dictionary for Advanced LEARNERS
- ✓ Kamusi ya Kiswahili Sanifu
- ✓ Mathematical geometrical set
- ✓ 1 Scientific Calculator (Fx 82 –MS)
- ✓ 4 Spring files
- ✓ 2 reams photocopy papers

FEES STRUCTURE

Please see the attached brochure for the school's fee structure for your reference. We have placed two brochures if you would like to give one to your friend.

Kindly note that each transfer student seeking admission must sit and pass an interview at the non-refundable cost of Ksh.1, 000.00 payable to our accounts.

ALL FEES ARE PAYABLE BY BANKERS' CHEQUE OR DIRECTLY TO THE BANK AS PER DETAILS BELOW AND PROVIDE BANK SLIPS FOR THE SAME. NO CASH PAYMENTS ARE ALLOWED AT THE SCHOOL.

ACCOUNTS DETAILS

A/C NAME	STEPPING STONES SENIOR GIRLS BOARDING SCHOOL
BANK	BANK OF BARODA
BRANCH	THIKA BRANCH
A/C NO.	95840200000501

OR

A/C NAME	STEPPING STONES PREPARATORY SCHOOL COMPANY LTD
BANK	STANBIC BANK
BRANCH	THIKA
A/C NO.	0100003286333
PAYBILL	600100

OR

PAYBILL	4081179
A/C NO.	STUDENTS' NAME AND CLASS

Parent's name/ Guardian's name

Sign..... Date.....

HOW TO GET TO THE SCHOOL

1. You can board a matatu from Thika bus stage- board Kabati/Kenol Matatu. Alight at Kabati stage and grab a Bodaboda towards Methi, request to be dropped at the Stepping Stones Girls Senior School.
2. Those travelling by private means will use the Thika-Nyeri Highway up to Kabati interchange through Kabati Flyover to the right side from Nairobi, and left-hand side from Nyeri. Drive straight on past PK primary and secondary schools and take your third left turn approximately 500 M from the aforementioned schools.

NB: The school is approximately five kilometres from the highway.

N/B: Please bring the duly completed form on admission for our records.

We look forward to receiving you.

Yours Sincerely,

.....
Gladys Nyambura
PRINCIPAL